



Sanctuary, Incorporated of Guam

A Non-profit Organization Established in 1971

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Crisis Hotline (671)475-7100 • Fax (671)477-3117 • Email: sanctuar@ite.net

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January 12, 2016

Mr. Adonis Mendiola
Director
Department of Youth Affairs
Government of Guam
P.O. Box 236371 GMF
Barrigada, Guam 96921

Dear Mr. Mendiola:

Hafa Adai! The information provided below is for the Runaway Homeless and Abused Program 1st Quarter of Fiscal Year 2016, from periods October 01, 2015 thru December 31, 2015.

We have listed all expenditures for services and equipment that were \$5,000 or greater.

Services	-0-
Equipment	-0-
Inventory Property	-0-

Please let us know if you have any questions.

Senseramente,

Theresa C. Arriola
Executive Director

Non Profit Organization Receiving Appropriations from Government of Guam
Pursuant to P.L. 31-77 (Sanctuary, Incorporated)
FY 2016 (October 1, 2015 - December 31, 2015)
1st Quarter Expenditure Report
Department of Youth Affairs
Runaway Homeless Program

Fund	Contract Amount	Object Classification	Expenditure
General/Federal	\$ 282,327		
		Salary	\$ 81,457.97
		Benefits	12,651.32
		Travel	0.00
		Contractual	1,555.38
		Supplies & Materials	1,934.23
		Equipment	0.00
		Utilities	5,433.72
		Miscellaneous	2,744.65
		Vehicle Lease	0.00
		Grand Total	<u>\$ 105,777.27</u>

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF THE
EXPENDITURES FOR FISCAL YEAR 2016 FOR THE PROJECT ABOVE.

SIGNATURE OF AUTHORIZED OFFICIAL:



THERESA C. ARRIOLA
EXECUTIVE DIRECTOR

DATE: 1/12/16



SANCTUARY, INCORPORATED OF GUAM

"Helping Youth and Families Help Themselves" since 1971

Address: 406 Maimai Rd., Chalan Pago, Guam 96910
Tel: 475-7101 * Fax: 477-3117 * Crisis Hotline: 475-7100



January 8, 2016



Department of Youth Affairs

To: ADONIS MENDIOLA, *Director*
Department of Youth Affairs
P. O. Box 23672
GMF Barrigada, Guam 96921

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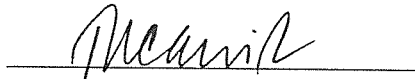
Director's Office

RE: Quarterly Program Status Report

Håfa Adai Mr. Adonis:

Attached is the quarterly program status report for October 1, 2015 through December 31, 2015. Should you have any questions, please feel free to contact myself at 475-7101 ext. 101 or Helen Onedera at 475-7101 ext. 104.

Saina Ma'åse'


Theresa C. Arriola, *Executive Director*

FY 2015 RUNAWAY HOMELESS YOUTH (RHY) BASIC CENTER

Department of Youth Affairs

QUARTERLY PERFORMANCE REPORT FORM

ORGANIZATION/AGENCY: Sanctuary, Incorporated of Guam	
VENDOR NUMBER: S1456001	
PERSON COMPLETING REPORT: Tiffany Paulino	
TELEPHONE: 475-7101	FAX: 477-3117
REPORT PERIOD: October 1, 2015- December 31, 2015	DATE OF REPORT: January 7, 2016

Project Description:

The Runaway Homeless Youth (RHY) COED Emergency Shelter is a community-based program specifically designed to assist runaway, homeless, victims of abuse and other similarly troubled youth and their families. The program provides a 24-hour shelter and care as a safe home for runaway, homeless and victims of abuse for up to 30 days during which case management services are provided in resolving their issues of conflict in times of crisis at the same time keeping focus on strengthening the family as a collective unit. The case management unit includes crisis intervention, individual program planning, group and family counseling, aftercare, outreach and referrals. The primary purpose of the program is to 1) provide a viable temporary safe alternative to the natural home, detention center or the streets; and 2) to facilitate the problem solving process of case management by lowering the level of tension in the family to a point in which constructive dialog may begin.

Project Goals and Objectives; Project Activities; Project Performance Measures; Project Outcomes:

<p>Goal: The overall goal of COED is to provide professional services for up to 200 who are runaway, homeless, or victims of abuse.</p> <p>Decrease recidivism and problems of runaways and homeless youth.</p> <p>Objective 1. To increase the awareness of available services and issues related to Runaway and Homeless youth and victims of abuse by conducting outreach efforts directed at youth, parents, and community agencies through a 24-hour crisis hotline, presenting information through the local media (newspapers, television & radio), public presentations, bus stop murals, school presentations, door-to-door street outreach, and informational displays at shopping centers throughout the island.</p> <p>Indicator/Outcomes/Periodicity: <i>Awareness of available services for run away and troubled youth for the community of Guam as a whole.</i></p>	<ul style="list-style-type: none"> For this reporting period, our agency provided services for twenty (20) youth in the community. Six (6) of which were victims of abuse, nine (9) were victims of neglect, four (4) simply requested for a timeout from their families, and one (1) was on extended furlough from the Department of Youth Affairs.
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<p>Activity A: The Emergency Shelter program will provide individual supportive counseling at least twice a week for each youth residing in the shelter.</p> <p>Time Line: Daily; ongoing daily sessions</p> <p>Responsible Parties: Case Manager and Residential Assistants</p>	<p>Results:</p> <ul style="list-style-type: none"> During, this reporting period, fourteen (14) youth resided in the shelter during the month of October. Fourteen (14) youth resided in the shelter during the month of November. Sixteen (16) youth resided in the month of December. At least Four hundred and eighty (480) individual supportive counseling sessions were conducted that included educational, health and personal growth.
<p>Activity B: To provide therapeutic and recreational activities for youth to promote personal well being.</p> <p>Timeline: Daily</p> <p>Responsible Parties: Case Manager and/or Residential Assistants</p>	<p>Results:</p> <ul style="list-style-type: none"> On a weekly basis, the program facilitates various support activities for therapeutic and recreational purpose such as life skills to include money management, cooking skills, home management, mentoring, and exercise to promote social skills and personal growth.
<p>Objective II. To increase crisis intervention services to runaway and homeless youth and their families by providing 24 hours services to 200 youth parent and/or community members.</p> <p>Indicators/Outcomes/Periodicity: <i>Accessibility of children and their families in crisis situations who use Emergency Shelter services.</i></p> <p>Activity A: 24-hour crisis hotline is open to the general public to provide immediate feedback, assessments and referrals to appropriate agencies.</p> <p>Time line: ongoing</p> <p>Responsible Parties: Crisis Intervention Worker and Case Manager</p>	<p>Results:</p> <ul style="list-style-type: none"> Five hundred and fifty eight (558) contacts were made via 24-hour crisis hotline. Household and family dynamics, runaway/throwaways, beyond control, physical abuse and sexual abuse were the top issues of concern for youth who accessed the crisis hotline.
<p>Activity B: Provide referral services for all youth and their family members assessed for services needed from other agencies.</p> <p>Timeline: ongoing</p>	<p>Results:</p> <ul style="list-style-type: none"> An estimation of One Hundred and eighty (230) referrals was made to other agencies, organizations, such as Guam Behavioral Health and Wellness Center (GBHWC), Guam Police Department, Sanctuary D&A Department, Child Protective Services, I

<p>Responsible Parties: Crisis Intervention Worker, Case Manager and Program Director.</p>	<p>famagu'on-ta, and I-CARE, and Healing Hearts, Guma' San Jose, Alee shelter, New Beginning, Lighthouse Recovery Center, and OASIS Empowerment.</p>
<p>Objective III: To reduce the problems of youth 12-17 who are runaway, homeless and victims of abuse by providing temporary shelter and aftercare services for up to 10 youth at any given time while they resolve problematic issues.</p> <p>Indicators/Outcomes/Periodicity: <i>Accessibility of emergency 24hr placement for runaway and homeless youth needing assistance/guidance to begin the reunification process.</i></p> <p>Activity A: The project will provide temporary shelter and aftercare service for 10 youth 12-17 years of age for up to 30 days while providing the youth with supportive counseling and connecting youth and families with other agencies.</p> <p>Activity B: The project will provide basic necessities such as food, clothing, shelter, and transportation services to and from school and appointments while also providing supportive counseling and guidance to promote reunification and reconciliation.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Case Manager.</p>	<p>Results: During this quarter, a total of twenty (20) youth received shelter services. There were fourteen (14) new intakes admitted to shelter, Eleven (11) youth continued to receive shelter services into the month of January. Two (2) clients continued in aftercare services once reunified with their parent or legal guardian from the month of July to September.</p> <p>During this reporting quarter, six (6) clients transitioned into the care of their biological parents, one (1) was transitioned to the Alee shelter, one (1) was placed back into the custody of the Department of Youth Affairs and one (1) client was reunited with a relative.</p> <p>Results: During this quarter, all youth who were admitted into shelter met their basic needs, and referred to appropriate agencies or organizations to further meet the youth and family's needs. The Case Managers and Executive Director worked with other agencies and organizations in the field of human services to help work towards promoting reunification and reconciliation between the youth and family.</p>
<p>Objective IV To strengthen family relationships of 120 youth and their families through individual family and group counseling to resolve conflicts that will lead to familial reconciliation and reunification.</p> <p>Indicators/Outcomes/Periodicity: <i>Conflict Mediation skills of children and their families</i></p> <p>Activity A: Provide 120 family skills training sessions for youth</p>	<p>Results: A total of seventeen (17) family skills training sessions were provided this reporting period to youth and their families experiencing crisis. Family sessions were conducted as well to develop a reunification plan. During this quarter all other youth transitioned back home to a parent/legal guardian, alternate familial placement, Department of Youth Affairs, or into a foster home.</p>

<p>and their families experiencing crisis situations through Sanctuary's 24-hour crisis hotline or Emergency Shelter Program.</p> <p>Time line: ongoing</p> <p>Responsible Parties: Crisis Intervention Worker and Case Manager</p>	
<p>Activity B: The Project will conduct 45 Anger Management groups for children in crisis situations to learn assertive, non-violent ways of channeling their anger.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Case Manager, and AmeriCorps volunteers.</p>	<p>Results:</p> <ul style="list-style-type: none"> • A total of nineteen (19) Middle/High School YAM classes were conducted during this reporting period with a total of ten (10) youth in attendance at the Astumbo Middle School, while thirty - seven (37) attended YAM classes at Sanctuary. These youth were mentored by Sanctuary's AmeriCorps volunteers during the group session. The group's participants consisted of youth in Sanctuary programs, as well as outside referrals from other agencies such as GDOE, I Famagu'on-ta, probation as well as self referrals.
<p>Objective V: To decrease recidivism and problems of runaway and homeless youth and their families to assist with their transition back home and meet their long-term needs.</p> <p>Indicators/Outcomes/Periodicity: <i>Availability of supportive services to children and their families in crisis situations.</i></p> <p>Activity A: The project will provide individual supportive counseling for 120 youth and their parent/legal guardians assisting them in making appropriate decisions relative to their family dynamics.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Crisis worker and Case-Manager</p>	<p>Results:</p> <ul style="list-style-type: none"> • Individual supportive counseling sessions were provided this reporting period to assist youth and their parent/legal guardians to make appropriate decisions relative to their family dynamics. The breakdown of the sessions are as follow: <ul style="list-style-type: none"> ○ Four hundred and eighty (480) youth individual supportive counseling sessions. ○ Seventeen (17) parent individual supportive counseling sessions. ○ IPP completion rate for this quarter is at 80%
<p>Activity B: The project will provide case management services for 200 youth and their families that will enhance stabilize and strengthen their relationships.</p>	<p>Results: Twenty (20) youth received case management services via the COED Shelter and two (2) participated in Aftercare services.</p>

Timeline: ongoing	
Responsible Parties: Case Manager	

Problems Encountered:

Not being able to identify an alternate placement (in a timely manner) for youth who are wards of the state due to exhaustion of alternate familial placement and limited foster care placement is a challenge often encountered. Once a youth exits from shelter services, one of the vital service components is Aftercare which helps to maintain placement and reduce recidivism. The youth and parent are always encouraged to sign up for Aftercare services to help with the transition back home. Additionally, both the youth and parent are always given a transitional plan to follow in the event they opt not to seek aftercare services. Lastly, parent involvement in programs (groups and supportive counseling) is limited; parents do not participate in all the services we recommend despite initial agreement upon intake of client.

Future Plans:

The Case Management and Counseling Section have developed corrective action plans to address several deficiency areas such as improving data collections, monitoring of case management activities and case updates. This improvement is making significant progress on a daily basis. Sanctuary continues to partner with agencies such as Child Protective Services by increasing day to day communication to discuss ways to better serve clientele.

Performance Measures:

Social Competence	Case Manager and shelter staff have reported to observe improvement in social interactions and, defined as maintaining positive relationships with others 17 of 20 (85%) clients served within this reporting period. Observations are based on demeanor and nature of client interactions as documented using daily client progress reports.
Family Relationships	Noted improvements in family relationships, defined as willingness to address family issues, and improved styles of communication, has been reported by case manger 7 out of 9(77.7%) based on parents verbal feedback to the Case Manager. Most of the clients during this reporting period were wards of the state. The number provided above only includes clients who were able to work towards reunification with a family member or foster parent. It is challenging to work on a family relationship when a family member or foster parent is not identified. More than 30 days are needed to work on fostering a positive relationship when working with CPS clients and their family members or foster parent.
Families Satisfied with Program	A total of 7 out of 20 family members completed Sanctuary's Satisfaction Survey during this reporting period. Of the total number of family

	<p>members who have completed the satisfaction survey, 77.8% have reported to be satisfied with all aspects of the program including a 77.8% of families stating that they will access Sanctuary services for future familial issues. Areas surveyed include:</p> <ol style="list-style-type: none"> 1) Noted quality in family relationships 2) Future access of services 3) Accessibility and response time 4) Overall rating of services 5) Recommending services to others
Client Satisfaction	<p>Of all clients who have completed satisfaction survey, 72% have reported an increased quality in familial relationships. A total of 91% have stated that they had good or very good access to services with prompt response time. A total of 81% have rated overall services as good or very good and 91% of clients surveyed have indicated that they would likely or very likely refer others to Sanctuary for services needed.</p>

Performance Measures	Data
<p>Performance Measures: Number and Percent of program youth committed to correctional facility.</p> <p>Definition: The number of program youth who have been ordered to a correctional facility. Include youth mandated to any secure residential facility including juvenile correctional and adult correctional facilities. Official records are the preferred data source.</p>	
<p>Reporting Format:</p> <p>A. The number of program youth enrolled in a correctional facility</p>	1
B. Number of youth in the program.	20
C. Percent (A/B)	5%
<p>Performance Measures (Description) Number and percent of program youth completing program requirements</p> <p>Definition: The number and percent of program youth who have successfully fulfilled all program obligations and requirements. Program obligations will vary by program, but should be a pre-defined list of requirements or obligations that clients must meet prior to program completion. Program records are the preferred data source.</p>	
<p>Reporting Format:</p> <p>A. The number of program youth who exited the program having completed program requirements.</p>	8
B. Number of youth who left the program.	9
C. Percent (A/B)	88.9%